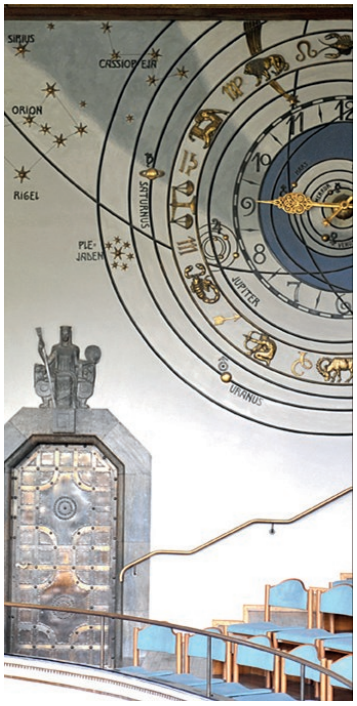
Exchange at LMU Munich
Key Data for Partner Institution

Institution Details

Name of Institution	Ludwig-Maximilians-Universität (LMU Munich)
Postal Address	International Office, Geschwister-Scholl-Platz 1 80539 München, Germany
Visiting Address	Ludwigstraße 27, room G007, 80539 München
Website	www.lmu.de/en/international/incoming

LMUexchange Contacts

Director of international Cooperation and Student Exchange	Ms Jean Schleiss Phone: +49 89 2180 - 3807; Fax: +49 89 2180 - 3136 jean.schleiss@lmu.de
Incoming Students	N.N Phone: +49 89 2180 - 3213; Fax: +49 89 2180 - 3136 lmuexchange-incoming@lmu.de
Erasmus+ Students from Partner Countries	Ms Natascha Hog Phone: +49 89 2180 - 2026; Fax: +49 89 2180 - 3136 natascha.hog@lmu.de
Support Services for Incoming Students	Ms Monique Esnouf Phone: +49 89 2180 - 2019 mesnouf@lmu.de
Outgoing Students – Africa, Asia, Latin America, Russia	Ms Nicola Hillmer Phone: +49 89 2180 - 3859, Fax:+49 89 2180 - 3136 nicola.hillmer@lmu.de
Outgoing Students – USA, Canada, Australia, New Zealand	Dr. Harald David Phone: +49 89 2180 - 3720, Fax: +49 89 2180 - 3136 harald.david@lmu.de



Nomination of Exchange Students

Please nominate exchange students using our online tool:
www.lmu.de/international/incoming/nomination before the following deadlines:

Winter Semester	April 15
Summer Semester	October 15

Application and Registration Procedures

Application for Admission

After completing the online application (www.lmu.de/international/incoming/application), students should sign, print out the form, have it signed by the relevant coordinator at the home university and then send it by post to the International Office at LMU.

Application Deadlines

Winter Semester: May 15 Summer Semester: November 15

as of September 2017

Application and Registration Procedures (contd.)

Registration

Registration of new incoming LMUexchange students takes place in September/October and March/April respectively. Students are informed about registration dates in the official letter of acceptance (Zulassungsbescheid), which they receive after the application deadline.

Accommodation

The *"Studentenwerk"* is responsible for providing accommodation for LMUexchange students. The allocation of rooms is, however, coordinated at the International Office
www.lmu.de/international/incoming/housing *christine.kern@lmu.de*

Students wishing to apply for student accommodation should tick the appropriate box in the online application form for admission. **Applications arriving after the deadline cannot be considered.**

The Academic Year

The academic year consists of two semesters – winter and summer.

Academic Year	Semester	Start Date	Lecture Start Date	Lecture End Date	End Date
2017/18	Winter	1 October 2017	16 October 2017	10 February 2018	31 March 2018
	Summer	1 April 2018	09 April 2018	14 July 2018	30 September 2018
2018/19	Winter	1 October 2018	15 October 2018	9 February 2019	31. March 2019
	Summer	1 April 2019	23 April 2019	27 July 2019	30 September 2019

Note: The months of March, August, and September are officially free of lectures. However, students may still have examinations or papers to concern themselves with during these months. Students should ask their departmental coordinators about the examination schedule.

Studying at LMU Munich

Course Information

Students may consult the online course catalogue at: www.lsf.lmu.de (no login required, they simply click on the link *Vorlesungsverzeichnis* to access the online course catalogue.)

The up-to-date course catalogue is available two months before the beginning of each semester. Before the catalogue goes online students may consult the faculty websites where there is often general information about choosing courses etc.

LMUexchange students must choose **at least 50%** of their course modules in one department only. Students should take **the other 50%** of their course modules in **no more than two other departments** (example: 50% of courses in the Department of German Philology, 25% of courses in the Department of History and 25% of courses in the Department of Politics).

If they have no previous knowledge and study experience in a subject area, LMUexchange students will solely be permitted to take introductory courses in this field. As a rule, bachelor students will not be permitted to take master courses (any exceptions to this rule will be discussed and decided by LMU).

Grading System *(www.lmu.de/international/incoming/grading)*

At LMU credit for Bachelor and Master Courses is given in accordance with the European Credit Transfer System (ECTS). All coursework will be graded in accordance with the German grading system ("1"–"6", with "1" being the best and "6" the worst grade). A course that is graded with 4 or above is passed. Some course are not graded (non-graded lectures).

Language Requirements

German Language Proficiency at LMU

As a rule we require that students taking courses taught in German have at least CEFR level B2 when commencing their studies at LMU. The same applies for students taking courses in English. For further information see: *www.lmu.de/international/incoming/language*

Language Courses

Intensive Language Courses

Students can prepare for their study experience at LMU by participating in an intensive language course. Courses takes place in March and September respectively. They are not free of charge but, on successful completion of the course, ECTS-points will be awarded.

Cultural Program

An extensive cultural program with field trips and excursions also takes place in September and March.

Further information: *www.lmu-preparation.de*

General Information

Visa

Depending on the students' country of origin, there are different entry and residence regulations. If a visa is required to enter Germany, exchange students are strongly recommended to submit their printed application form and supporting documents **before** the application deadlines for admission to the university.

Detailed information can be found at:
www.lmu.de/international/incoming/visa

Insurance

Adequate health insurance is mandatory for all exchange students. We strongly recommend that students arrive with adequate travel insurance to cover them until they are officially registered as students at LMU. They should then take out German health insurance cover for the duration of their stay at LMU.To avoid paying twice, they should **not** take out any other health insurance before coming to Germany. Please note that travel insurance for the duration of their stay **is not enough** and will not be accepted at registration. Accident, personal and third party liability insurance for the duration of stay in Germany is strongly recommended. Detailed information can be found at:
www.lmu.de/international/incoming/insurance

Students with Special Needs / Students with Children

To find out about facilities available at LMU before going abroad, students should contact the director of incoming student support services: mesnouf@lmu.de

Handbook for Exchange Students

Handbook for Exchange Students

Detailed information about all points mentioned above and other useful information can be found at *www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/downloads*